

# **CITY OF CORBIN BOARDS**

## **London/Corbin Airport Board**

Description of Duties: To establish, maintain, operate, and expand necessary, desirable or appropriate airport and air navigation facilities. It shall have the duty and such powers as may be necessary, or desirable to promote and develop aviation, including air transportation, airports and air navigation facilities and all others established by state statute.

Term: 4 Years

Meeting Frequency: Monthly; Third Monday at 6PM

## **Board of Adjustments**

Description of Duties: Before any zoning regulation may have legal effect within the planning unit, a board or boards of adjustment shall be appointed for the planning unit as stated in the agreement under which the unit operates. Training Offered.

Term: 4 Years

Meeting Frequency: As Needed

## **City Utilities Commission**

Description of Duties: The City Utilities Commission is charged with the responsibility of furnishing and providing utility service to the citizens of the city. The rates, rentals, and charges for the use of and services rendered by the utilities system shall be billed and collected by the City Utilities Commission, and the full amount of the proceeds shall be deposited, as received, and set aside in a special fund designated in a manner as the City Utilities Commission may designate but subject to any different designation which may be used in any ordinance relating to the issuance of revenue bonds.

Term: 3 Years

Meeting Frequency: Monthly; Second Tuesday at 4PM

## **City Industrial Development Commission**

Description of Duties: To promote and foster the gainful employment, business, and economic development opportunities and general welfare of the citizens and residents of the Corbin and other duties as listed in KRS 154.50-320.

Term: 3 Years

Meeting Frequency: Monthly; Second Wednesday at 9AM

## **Civil Service Commission**

Description of Duties: The civil service commission shall punish any employee hired prior to June 16, 2006, who are found guilty by reprimand or suspension for any length of time not to exceed six (6) months, or by reducing the grade, if the employee's classification warrants, or by combining any two (2) or more of these punishments, or by dismissal. No employee shall be reprimanded, removed, suspended, or dismissed except as provided in KRS 90.360.

Term: 3 Years

Meeting Frequency: As Needed

### **Code Enforcement Board**

Description of Duties: To adopt rules and regulations to govern its operations and the conduct of its hearing, to conduct hearings to determine if there has been a violation of an ordinance over which it has jurisdiction, to subpoena alleged violators, witnesses and evidence to its hearings, take testimony under oath, to make findings of fact and issue orders necessary to remedy any violation of a city ordinance or code provision which the Board is authorized to enforce, and to impose civil fines, as authorized, on any person found to have violated an ordinance over which the Board has jurisdiction.

Term: 3 Years

Meeting Frequency: Monthly; First Monday at 4PM

### **Ethics Board (Cumberland Valley ADD)**

Description of Duties: Enforce the requirements of the City's Code of Ethics

Term: 1 Year

Meeting Frequency: As Needed

### **Historic Preservation Board**

Description of duties: Help the preservation, protection, and use of historic buildings and sites having a historic, architectural, or cultural value to City of Corbin, surroundings Counties, Commonwealth of Kentucky, and the United States of America, promote the educational, cultural, economic and general welfare of the people and safeguard the City's history and heritage as reflected in such buildings and sites, stabilize and improve property value in the City, foster civic pride in the notable accomplishments of the past, strengthen the economy of the City, protect and enhance the City of Corbin's attractions to residents and tourists, and encourage owners of historic buildings to renovate and establish businesses.

Term: 2 Years

Meeting Frequency: As Needed

### **Housing Authority**

Description of Duties: To prepare, carry out, acquire, lease and operate housing; to provide for the construction, reconstruction, improvement, alteration or repair of any housing project or any part thereof and any/all other duties as outlined by statute.

Term: 4 Years

Meeting Frequency: Monthly; Third Thursday at 11:30AM

### **Library Board**

Description of Duties: Management and control of the library which may include the supervision, care and custody of all property of the library, employ and fix the compensation for a library

director and other staff as necessary, adopt personnel policies, submit annually to the legislative body a budget containing estimates in detail of the amount of money necessary for the library for the ensuing year, allot funds for the purchase of library materials and supplies for the library, and do all other acts necessary for the orderly and efficient management and control of the library as adopted by statute. Training Offered.

Term: 4 Years (may only serve 2 consecutive 4 year terms; must have at least 1 year between next succession)

Meeting Frequency: Monthly; Second Thursday at 6PM

### **Planning and Zoning**

Description of Duties: Prepare a comprehensive plan, review and amend the comprehensive plan as necessary, review all proposed amendments to the City's Development Code and make recommendations to the City Commission, and file certificates of land use restrictions. Training Offered.

Term: 4 Years

Meeting Frequency: As Needed

### **Tourism Commission**

Description of Duties: The establishment of this Commission and the tax levied thereby is to provide funds for the purpose of promoting recreational, convention and tourist activity in the city and monies derived thereby shall be deposited in the general fund and annually paid over to the Corbin Tourist and Convention Commission for payment of expenses incurred for operation of the Commission and any other duties as outlined according to the provisions of KRS 91A.350-91A.360.

Term: 3 Years

Meeting Frequency: Monthly; Second Tuesday at 5:15PM

### **Tree Board**

Description of Duties: To study, investigate, counsel and develop and/or update annually, and administer a written plan for the care, preservation, pruning, planting, replanting, removal or disposition of trees and shrubs in parks, along streets and in other public areas. Such plan will be presented annually to the City Commission and, upon their acceptance and approval, shall constitute the official comprehensive city tree plan for the City of Corbin, Kentucky. The Board, when requested by the City Commission, shall consider, investigate, make finding, report and recommend upon any special matter of question coming within the scope of its work.

Term: 3 Years

Meeting Frequency: As Needed