



CITY OF CORBIN OCCUPATIONAL TAX OFFICE

P.O. Box 1343

Corbin, KY 40702

Phone: (606) 523-6508 Fax: (606) 523-6500

EFFECTIVE DATE: JULY 1, 2016

DEAR CORBIN TAXPAYER:

This letter is to inform you of the occupational license requirement and payment of an occupational license fee by person, occupations, and professions within the Knox County portion of the Corbin City limits.

City of Corbin Ordinance Number 2005-13 requires the completion and filing of The City of Corbin Application for Occupational License Tax Questionnaire, before the commencement of business.

Existing businesses must also complete the Occupational License Tax Questionnaire.

The application is on the back of this letter.

Please return the completed form within fifteen (15) days. There is **NO CHARGE** for completing the Occupational Tax Application form.

The Occupational License Tax Fee shall be measured by 1% of:

a) all wages and compensation paid or payable in the Knox County portion of the City for work done, services performed, or rendered in the City. This pertains to every employee whether a resident or nonresident.

b) **NO FEE FROM BUSINESSES WILL BE COLLECTED.**

If you have employees, you are required to withhold 1% of the gross wage paid on or after July 1, 2016.

If you have any questions regarding this matter, you should contact this office at (606) 523-6508.

Sincerely,

City of Corbin Occupational Tax Office

*** RETURN IS DUE 30 DAYS FOLLOWING THE END OF THE QUARTER, FOR WHICH REPORT IS MADE.**