

CITY OF CORBIN, KENTUCKY

P.O. BOX 1343, CORBIN, KY 40702

2024 RECONCILIATION OF LICENSE FEE WITHHELD

DURING YEAR ENDED DECEMBER 31, 2024

To Be Filed by February 28, 2025

***LICENSE FEE ACCT #: _____

***FEIN #: _____

Employer's Name & Address:

HOW TO RECONCILE YOUR PAYROLL AND WITHHOLDINGS

Under TOTAL PAYROLL the quarterly totals of all compensation paid to all employees. Deduct any payments for services performed outside CORBIN CITY LIMITS (KNOX CO.) and enter balances in SUBJECT PAYROLL column. SUBJECT PAYROLL includes all compensation, i.e. vacation and holiday pay, tips, and gratuities.

Please submit all W-2 Forms for
SUBJECT PAYROLL.

When submitting W-2 Forms, complete
this reconciliation and
attach it to the top of the stack.

	<u>TOTAL PAYROLL</u>	<u>SUBJECT PAYROLL</u>		<u>LICENSE FEE DUE</u>
1. 1 st Quarter	1. _____	1. _____	x 1.0%	= 1. _____
2. 2 nd Quarter	2. _____	2. _____	x 1.0%	= 2. _____
3. 3 rd Quarter	3. _____	3. _____	x 1.0%	= 3. _____
4. 4 th Quarter	4. _____	4. _____	x 1.0%	= 4. _____
5. Total Year	5. _____	5. _____	x 1.0%	= 5. _____
6. Actual License Fee Withheld per W-2s (Leave Blank if Postal Employee of Federal Employee)				6. _____
7. Enter the Larger of line 5 or line 6				7. _____
8. Actual License Fee remitted for the Year on Quarterly Returns				8. _____
9. Difference between lines 7 and 8 (if any, check applicable below) -Minor difference attributable to fractional variations only (no adjustment due) -Difference indicates insufficient total remittance for year. Check in payment attached. -Difference indicates overpayment not attributable to fractional variations. Full explanation and claim for refund attached.				9. _____

Number of employees: _____

Signature _____

Title _____

Date _____