

Corbin Trolley Rental Agreement

City of Corbin, Downtown Department

805 S. Main St • Corbin, KY 40701 • corbin-ky.gov • (606) 528-0660



The **City of Corbin Downtown Program** offers trolley rides to both locals and visitors. The trolley is available for historical and educational tours, conventions, weddings, family reunions and community events. Rental fees vary depending on the classification of the group reservation. **Full payment is due on or before the scheduled date. In cases of city related group rental, fuel costs will be added on after the event concludes.**

Applicant Name: _____
Mailing Address: _____
Contact Name: _____ EIN: _____
Cell Phone: _____ Work Phone: _____
Email Address: _____
If applicable, estimated number of hotel rooms being occupied by your group: _____
Date(s) Trolley Needed: _____
Time(s) Trolley Needed: _____
Pick-up Location: _____
Drop-off Location: _____

Please mark the appropriate rental fee for your request:

_____ **BASIC RENTAL** - \$100 Per First 4 Hours; \$15 per each additional hour up to 8 hours of usage for one day. *Any portion of the first four hours is calculated at \$100.00; any portion of subsequent hours is calculated at \$15 per hour.*

_____ **CITY RELATED GROUP OR EVENT** - \$15 per hour plus fuel cost for the day of the event. *Any portion of initial or subsequent hours will be calculated at the full \$15 for each hour. Fuel costs will be determined at conclusion of the event. The City must approve your request for the rental to be considered a City Related Group/Event.*

\$ _____ **TOTAL AMOUNT DUE to the City of Corbin**

TROLLEY RESTRICTIONS & TERMS:

- Maximum seating capacity on the trolley is 24; 18 with wheelchair access.
- The trolley is limited to use within the city limits of Corbin unless otherwise noted/approved.
- Smoking, alcoholic beverages, illegal drugs, & food are prohibited on the trolley; Bottled water is permitted.
- Clean-up fee for vomit or excessive spillage in the trolley is \$50.
- All passengers must remain seated at all times
- All unruly persons will be dropped off the trolley at the sole discretion of the driver.
- If decorations will be a part of your trolley rental service, then decorations must also be cleaned up by you upon conclusion of event. Access to the trolley for initial decoration and clean up will be subject to rental hours.
- The client assumes responsibility for any overtime charges and authorizes the City of Corbin to provide an invoice for related overtime fees.
- The City of Corbin is not responsible for any lost or stolen items during the use of the trolley.
- The applicant assumes responsibility for any and all damages caused by either the client or the client's guests whether by accident, neglect, or intent during the time the trolley is occupied. A mutual inspection by the trolley driver/trolley guide and an applicant representative will be made to determine the condition of the trolley before and after the rental. It is the responsibility of the applicant to insist upon these inspections.
- Damage to the trolley due to client or guest negligence will be charged a minimum of \$100. Insurance claims adjuster estimates may be required and the undersigned agrees to pay the estimated amount.
- A full refund of the rental fee will be made if the City of Corbin has to cancel the trolley due to road conditions, weather, or mechanical failure. The City of Corbin reserves the right to cancel for reasons of this nature.

I agree to the above trolley restrictions and terms for the rental of the City of Corbin trolley.

Applicant Signature

Date Submitted

Approved By

Date Approved